

Title:	Resuscitation Officer
Salary:	£38,000 – 42,000 (pro rata for part time posts) Band 7 (Dependant on experience)
Responsible to:	Senior Resuscitation Officer (regional lead)
Accountable to:	Head of Training & Clinical Operations
Hours:	37.5 per week
Location:	Midlands

Job Purpose

To participate in delivering training programmes in critical care, resuscitation practice and first aid

Where appropriate be a clinical member of the resuscitation team at contracted sites where agreed, and provide expertise to, the team and where necessary lead the team to ensure the best evidenced based care and outcome.

Provide professional advice on resuscitation attempts, policy development, training, clinical governance issues, resuscitation techniques and equipment relating to resuscitation

To maintain and develop links internally, within clinical networks and nationally which enhance the delivery of adult resuscitation.

Undertake and support the programme of in-situ simulations across various client sites
Support the development of other staff members.

Participate in projects and/or research activities undertaken by the company

Undertake resuscitation officer roles and leads for client sites as directed by the senior resuscitation officer(s)

Key result areas

To provide AET&S with the highest possible level of specific training and education in resuscitation as directed by AET&S.

Raise the profile of resuscitation issues amongst all clients.

Support client sites with resuscitation governance, SoP development, risk assessment and expert advice as directed by the senior resuscitation officer(s)

Undertake specific projects in relation to resuscitation practice, course development or company result areas as directed by the senior resuscitation officer(s)

Duties and responsibilities

Clinical responsibilities

Attend and participate in resuscitation attempts or clinical emergency situations as part of the team, when not detracting from training being delivered as part of any contracted agreement with clients.

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Email: admin@a-ets.com; Website: www.a-ets.com

Executive Chairman: Chris Kurt-Gabel, Director of Finance: Kulvinder Sangha; Non-executive Directors: Victoria King

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Provide clinical expertise and support to the clinical emergency team and where necessary lead the team to ensure best evidenced based practice and outcome for the patient.

Participate in debriefing of staff and relatives as required following clinical emergencies.

Participate in ensuring that client's staff are fully conversant and competent in resuscitation techniques.

Maintain and develop clinical skills, credibility and expertise including undertaking training programmes to increase or achieve instructor status

Is accountable for practice and take every reasonable opportunity to sustain and improve knowledge and professional competence.

Educational responsibilities

Assist with the development and delivery of specific resuscitation training programmes

Deliver training in a variety of settings and to a variety of staff groups

Assist with the planning, co-ordination and delivery of nationally accredited courses in resuscitation, including undertaking course director roles.

Maintain national instructor status by adherence to code of conduct and compliance with any regulations in force for specific training programmes.

Ensure all training adheres to lesson plans or guidance given in relation to each training programme

Management and Leadership

Self-management

Manage and prioritise workload and deliver on agreed targets and objectives.

Act as an effective role model.

Maintain own professional development and take every opportunity to further own clinical, educational and managerial level of competence.

To represent AET&S locally and nationally as necessary.

To work collaboratively with team in delivery of agreed professional development plan

Keep accurate records of all training delivered as per the company requirements

Have a flexible approach to working patterns and be willing to work outside normal hours

Human Resource management

Safeguard the health, safety and welfare in line with local policy and statutory obligations.

Initiate preliminary corrective action in accordance where necessary to maintain safety.

Support and supervise more junior staff members or non-substantive instructors as directed by the senior resuscitation officer(s)

Maintain and update personal HR records

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Financial resource management

Ensure resources are utilised effectively and efficiently.
Exercise a cost –effective approach.
Take necessary care of training equipment to reduce damage

Communication

Maintain, build and strengthen communication between key stakeholders.
Communicate effectively at all levels using negotiation and motivational techniques to encourage learning and education and to ensure adoption of evidence based practice and facilitate the delivery of high quality care.
Communicate empathetically and skilfully utilising counselling skills.
Work effectively as a team member as well as functioning autonomously.

Clinical Governance, audit and research

Participate in production of reports, policies and risk assessments in adult resuscitation as necessary.
Manage sites under the supervision and as directed by the senior resuscitation officer(s)
Run in-situ simulation exercises with minimal support and prepare appropriate reports based on those simulations

Other

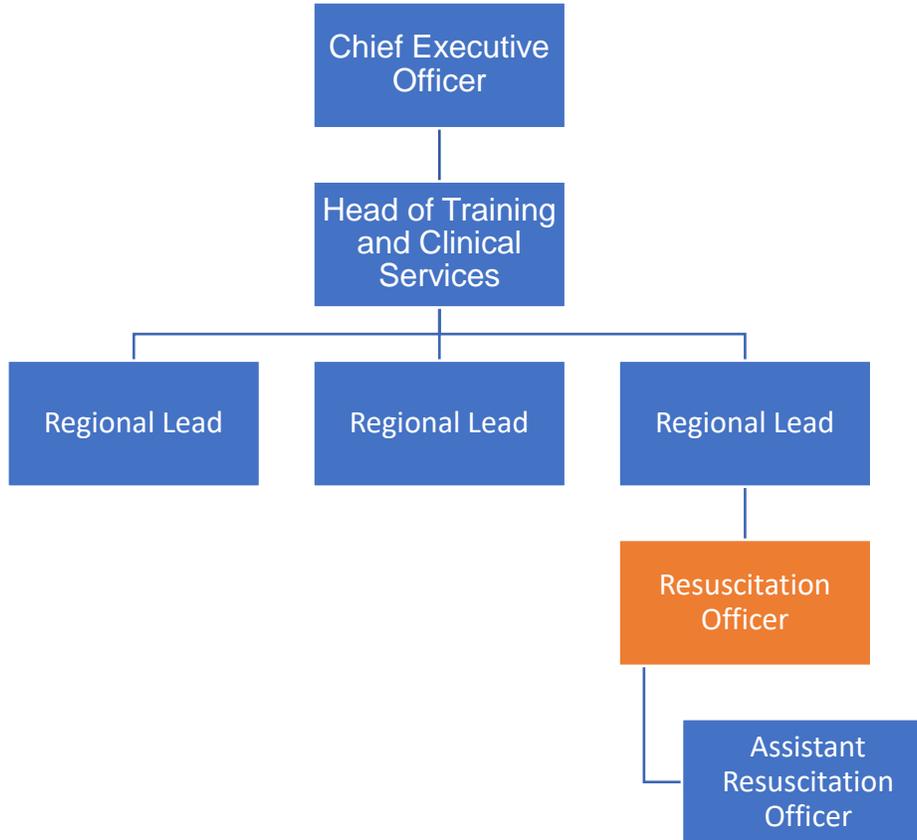
Be willing to work flexibly including weekends.
Be prepared to attend meetings and training outside of normal hours.
Be prepared to travel in undertaking role
To be aware of and adhere to:- AET&S policies and procedures
Section 7 and 8 of the Health and Safety at Work Act
GDPR
Other relevant legislation and agreed practice/policy

AET&S has adopted an Equal Opportunities Policy and specific regard should be taken of its content in relation to the treatment of employees or potential employees.

This job description is not intended to be exhaustive and it is likely that duties may be altered from time to time in light of changing circumstances.

AET&S are committed to supporting clinical credibility and professional development by allocated clinical time and developmental programmes for all levels of staff as identified and agreed through individual professional development pathways.

Organisational Structure



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Organisational Values

The Company implemented a set of core values which reflect the ethos and mission of the organisation. All staff are expected to understand, embrace and deliver in line with the core values. The core values are: **Expert** – **Effective** – **Empathetic** – **Exceptional** – **Excellence**; these values will pervade all aspects of the organisation and form a key strategy of the continued mission. All post holders are expected to sign up to engaging fully with the spirit of the Company's values, promote them in all aspects of their work, and engagement with internal and external stakeholders.

Core Value	Definition
Expert	Expertise is what we are known for, this drives us to live up to our reputations. Our combined skills enable us to give our customers and each other the best possible experience. We're always listening, learning and adapting our business to meet their needs.
Effective	Effective - Performing in a productive and proficient manner resulting in consistently achieving expected and measurable outcomes. Being considerate to the use of resources to give the most positive outputs for the resources used.
Empathetic	Empathy is a universal team value that promotes high commitment and cooperation. It is the ability to understand another person's perspective or circumstance whether you agree with this or not. Empathetic people are curious and possess a desire to know and understand others.
Exceptional	Creative, imaginative and innovative constantly. Always seeking to be and do better than before. Listening and learning with an open mind.
Excellence	Excellence is what you strive for when you believe in what you are doing and that the value of what you do warrants the persistent commitment to its betterment. Going above and beyond others' and individual expectation every time. Helping and motivating peers to achieve be the best that they can be.

Personal Specification
Post: Resuscitation Officer – full or part time – Band 7 equivalent

	Essential	Desirable	Core Value
Knowledge, training and experience	<ul style="list-style-type: none"> • Clinical qualification and/or extensive relevant experience in critical care/clinical emergencies • Recent relevant experience • Instructor Status or Instructor Potential in one RCUK/ALSG/ERC National Course discipline ALS, NLS, EPALS, and or APLS • Recognised teaching course including Resuscitation Council (UK)/ALSG Generic Instructor Course • Experience of resuscitation instruction • Experience of prioritising own workload • Able to work under own initiative and effectively in a team 	<ul style="list-style-type: none"> • Relevant post qualification clinical course i.e. 100/124/254/199/N03/405,IHCD Paramedic • Experience in income-generating activities • Experience in committee work related to resuscitation issues • Evidence of involvement in research activity • Experience of teaching on HSE First Aid Training programmes • RCUK ALS/EPALS course director • Experience in setting and monitoring standards in resuscitation training 	Expert & Exceptional

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	<ul style="list-style-type: none"> • Experience of planning, co-ordinating and delivering training to different professional groups • Experience of delivering care to sick adults • Evidence of ongoing recent professional development • Experience working as a facilitator with multi-professional groups • Experience teaching MDT and responding to their learning needs 		
Communication	<ul style="list-style-type: none"> • Able to communicate effectively and sensitively: both verbally and in writing • Able to articulate reasons for desire to work in this area. • Able to communicate with all levels of staff 	<ul style="list-style-type: none"> • Counselling skills used to debrief team after clinical emergencies 	Empathetic

	<ul style="list-style-type: none"> • Able to work effectively and collaboratively in a team 		
Physical skills	<ul style="list-style-type: none"> • Good dexterity to carry out emergency procedures • Computer literate e.g. MS word , Excel and Access databases 		Exceptional
Physical effort	<ul style="list-style-type: none"> • Able to attend cardiac arrest calls as a member of the team • Able to move equipment for training such as manikins • Flexible approach to work patterns 		Exceptional
Managerial	<ul style="list-style-type: none"> • Understanding of governance issues related to resuscitation practices • Cost effective with resources • Able to project manage • Efficiently manage multiple tasks and deadlines 	<ul style="list-style-type: none"> • Experience of auditing resuscitation practices • Evidence of guideline / policy development in resuscitation • Can translate national / local polices relating to health care delivery in to resuscitation practice • Experience of undertaking risk assessments • Experience of developing strategy Experience of supporting junior staff in their professional development 	Effective
Other	<ul style="list-style-type: none"> • Enthusiastic and self motivated 		Excellence & Exceptional

	<ul style="list-style-type: none">• Good role model to staff• Evidence of ability to undertake development pathway in education programmes		
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